



CORPORATE PERSONNEL CIRCULAR – 24/2010

**SUB: LEASED ACCOMMODATION AND RECOVERY THEREOF – POLICY**

Reference is made to this office letters No. D-11029/SL/2/90-P&C dated 9.3.1992, No. PERS-1/1004/3/86 dated 27<sup>th</sup> July, 1995, D.11011/1/96-PP dated 27/9/96 and dated 07/1/97 wherein lease facility is available to all executives including operational category staff.

2. It has been decided to review / modify the existing lease facility applicable to all executives including Jr. Executives as under :-

- (i) For the purpose of Lease entitlement, the classification of cities will be the same as applicable for HRA (i.e. X, Y & Z class cities).
- (ii) The details of Revised Lease entitlement in each scale is as under :-

Grade	Scale	Maximum Entitlement of Lease in 'X' class cities	Maximum Entitlement of Lease in 'Y' class cities	Maximum Entitlement of Lease in 'Z' class cities
E-9	62000-80000	31950	21300	14200
E-8	51300-73000	27970	18645	12430
E-7	43200-66000	24570	16380	10920
E-6	36600-62000	22185	14790	9860
E-5	32900-58000	20460	13635	9090
E-4	29100-54500	18810	12540	8360
E-3	24900-50500	16965	11310	7540
E-2	20600-46500	15100	10065	6710
E-1	16400-40500	12810	8535	5690

- (iii) The self-lease / company lease is permissible only in the event of non-availability of entitled accommodation in AAI township.
- (iv) Rates notified for Delhi-NCR by the Municipal Corporation for the leased accommodation will be applicable. The area wise rental rates for other locations will be decided by respective REDs. In any case overall lease entitlement will be restricted to the ceiling.
3. The deduction of License fee will be at the rate of 10% of Basic Pay.
4. The Management will have discretion to turn down the request of officials for leased accommodation, if it is felt necessary that particular category of officials are required to stay in the Authority's colony for operational reasons.
5. The lease entitlement permissible for those NE-9 level employees as per earlier instructions and its recovery will be decided on implementation of revised Pay Scales for workmen.
6. Other Terms & Conditions shall remain unaltered.
7. This issues with the approval of the Competent Authority.



[Dinesh Kumar]  
Executive Director (Pers.)

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- ii. Principal, CATC, Allahabad
- iii. Airport Director, Chennai/Kolkata
- iv. ED(FIU)/RCDU
- v. GM(CRSD)/E&M Workshop

Copy to:

- i. OSD to Chairman
- ii. PS to Member(Ops)/Fin.)/(P&A)/(PIg)/PS to CVO
- iii. All HODs at Rajiv Gandhi Bhawan/Operational Offices/AAI Office Complex
- iv. General Secretary, AAEU
- v. General Secretary, AAOA(I)/ACOA(I)/ATC Guild(I)/AAI Engg Guild(I)/IAAOAI/ AAI SC & ST Employees Welfare Association
- vi. MIS Cell – for uploading on AAI website.
- vii. Notice Board